

Chico Natural Foods Cooperative – Board of Directors Meeting  
 Chico Natural Foods Cooperative 818 Main Street, Chico  
**NOVEMBER 21 2014; 3:30 – 5:30 PM**  
**AGENDA DRAFT**

**OPENING PROCEDURES**

- I. President calls the meeting to order.
- II: *Teaching point and theoretical framework for meeting*
- III. Check in.
- IV. Approve the Meeting Agenda (BOD members only)

**MOTION:** xxxx moves to approve the agenda. xxxx seconds. All are in favor and the agenda is approved.

- V. Approve the October 29, 2014 minutes (BOD members only)

**MOTION:** xxxx moves to approve the minutes. xxxx seconded. All board members are in favor and the minutes are approved. The Scribe emails the approved minutes to the MM.

VI. Meeting Facilitated by Board President Alec Binyon. Choose Process Guardian (PG monitors time spent on each item, and reminds board to stay on agenda if conversations vere off course)

xxxx volunteers to be the Process Guardian.

**COMMENTS**

Comments from other attendees (3 uninterrupted minutes per person):

**OLD BUSINESS and/or Action Box Items**

- A. Discuss term lengths of Board Members (15min)

WHO	WHAT	WHEN	COMPLETE?
Liza	Contact Kellen about storing minutes	by Nov. meeting	

**AGENDA ITEMS**

- A. Board minutes/agenda: current and potential structure and function --**15 min**
- B. Board committees: current and potential structure and function --**10 min**  
(discussion may be forwarded to working meeting)
- C. Review Manual/Bylaws for accuracy & consistency--task force? Keeping Ends, Goals, and Principles active in Board meetings --**10 min**

D. GM Monitoring Reports

E. Board Monitoring Reports

## **GOALS**

### **2. Refining and clarifying Board documents, responsibilities and process.**

We will outline the scope of work necessary to achieve this goal at this month's meeting.

### **Open Forum if time allows**

### **Call for adjournment**

**MOTION:** xxxx moves to adjourn meeting. xxxx seconds. All are in favor and the meeting is adjourned at xxxx PM.