

**CHICO NATURAL FOODS COOPERATIVE
BOARD OF DIRECTORS MEETING
November 30th, 2016, 5:30PM
Waterland Breslauer Building Room 410**

| Time | Topic | Board Action/ Outcome | Leader |
|--------|--|---|-------------------------|
| 5:30 | Opening Procedures/Board Education President calls meeting to order Teaching point Check in/Kudos/Celebration | | |
| 5:40 | Preliminaries 1. Approve the Agenda 2. Approve previous months Minutes 3. Share written correspondence with board 4. Choose Facilitator and Process Guardian 5. Comments from attendees other than board members | Approve Update | Facilitator Recorder |
| Notes: | | | |
| 5:50 | Board Education 1. Committee Reports a. Finance b. Governance c. Outreach d. Dev./Nom-Elect | Listen, learn Q and A, discussion | Secretary |
| 6:05 | 2. Annual Meeting & Board Recruitment/Elections & Orientation. Board Study Topic & process review. 3. Marketing Team Presentation & Discussion | | Marketing & G.M. |
| 6:50 | 4. FY2017 Operating Budget overview | | GM/Finance Committee |
| Notes: | | | |

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|-------|---|--|---|
| 6:50 | Board Decisions 1. Accept GM Reporting Package 2. GM Monthly Written Report a. September Owner Report 3. September 2016 Prelims 4. Approve Ends report 5. Term Lengths | | Secretary Facilitator |
| Notes | | | |
| 7:00 | Self-Monitoring -- Board Monitoring Reports? Board Monitoring Reports --10 min | Discuss/ Decide | President |
| | | | |
| | Closings 1. Review Action Items , Decisions, Tasks, Assignments 2. Next meeting topics: review Board Calendar, monitoring schedule Agenda preview 3. Debrief/ Evaluate Meeting 4. Closed Session 5. Adjourn Meeting | Edit/ Agree Comments Complete form Decide | Recorder President All President |
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| 7:30 | Goodbye, and good job! | | |