

1 CHICO NATURAL FOODS COOPERATIVE

2 Board of Directors Meeting
3 829 Main St. Chico, CA 95918
4 March 28th, 2018 5:30 p.m.
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6 Attendees: President Laurie Niles, V.P. Phil Weintraub, Secretary Seana Watkins, Treasurer Scott Richman,
7 Lauren Kennedy, GM Liza Tedesco, Scribe Blake Ellis.
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9 Absent: Topher Dalton
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11 Guests Present: Julie DeMaggio
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14 1.0 OPENING PROCEDURES
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16 1.1 Call meeting to order

17 Laurie calls the meeting to order at 5:39 p.m.
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19 Preparedness Check in

20 Welcome & Kudos/Celebration
21

22 2.0 PRELIMINARIES
23

24 2.1 Choose Process Guardian
25

26 Seana volunteers to be Process Guardian and Laurie to be the Facilitator
27

28 2.2 Approve previous month's [Minutes](#)
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30 **MOTION:** Lauren moves to approve the February '18 Minutes. Phil seconds.

31 All are in favor and the motion is passed.
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33 2.3 Approve the [agenda](#)
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35 **MOTION:** Laurie moves to approve the meeting agenda. Lauren seconds.

36 All are in favor and the agenda is approved.
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38 2.4 [Review previous months Action Items](#)
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40 2.5 Share written correspondence with board
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42 2.6 Comments from attendees other than board members

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45 **3.0 Board Monitoring Reports**

46 [C-3 Agenda Planning](#)

47 [C-4 Board Meetings](#)

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50 **4.0 Board Education**

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52 4.1 [Roles](#)

53 4.2 [Responsibilities](#)

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55 **ACTION ITEM:** Executive Committee to write a proposal to adjust CNFC BOD Hour Log Policy by
56 Wednesday, April 18th. BOD to vote on proposal at April 2018 meeting.

57

58 [Board Orientation](#) - This document is from the CBD library.

59

60 **ACTION ITEM:** Laurie to finalize Board Orientation Agenda by Friday, March 30th. Orientation is April 4th
61 from 6-7:30pm.

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64 **5. GM Update on Relocation**

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66 **ACTION:** Liza to send out Doodle poll on March 29th. BOD to respond by Friday, March 30th for a meeting
67 to discuss Relocation during the week of April 15th.

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70 **6.0 BOARD DECISIONS**

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72 6.1 [Finalize Annual Meeting Agenda](#)

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74 **ACTION ITEM:** Liza to follow up with Marketing Team about Annual Meeting advertisements and owner
75 awareness.

76

77 6.2 [GM Reporting Package](#)

78

79 **ACTION ITEM:** Laurie to send out Doodle Poll to find a meeting time by Saturday, March 31st regarding
80 Global Ends meeting. All BOD members to respond by Monday, April 2nd.

81

82 **MOTION:** Seana moves to accept the GM Reporting Package with exception of Global Ends. Phil seconds.
83 All are in favor and the motion is passed.

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86 7.0 [Committee Reports](#)

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88 Committee Reports - none to share
89 Owner Engagement - none to share
90 Nomination/Election- none to share
91 Finance- none to share
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95 8.0 CLOSING

96 8.1 Review New Action Items

97 8.2 Review Decisions

98 8.3 Evaluate Meeting

99 8.4 Next meeting topics/ Board Calendar

10 8.5 Closed Session - B1 Discussion

0 8.6 Adjourn Meeting

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1 **MOTION:** Laurie moves to adjourn the meeting at 8:50 p.m. Phil seconds. All are in favor and motion is
10 passed.

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4 **Summary of Decisions**

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5 **MOTION:** Lauren moves to approve the February '18 Minutes. Phil seconds.

10 All are in favor and the motion is passed.

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10 **MOTION:** Laurie moves to approve the meeting agenda. Lauren seconds.

7 All are in favor and the agenda is approved.

10

8 **ACTION ITEM:** Executive Committee to write a proposal to adjust CNFC BOD Hour Log Policy by
10 Wednesday, April 18th. BOD to vote on proposal at April 2018 meeting.

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11 All are in favor and the motion is passed.

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MOTION: Seana moves to approve the November '17 Minutes. Phil seconds. All are in favor and the motion is passed.

MOTION: Phil moves to approve the meeting agenda. Lauren seconds. All are in favor and the agenda is approved.

ACTION ITEM: Liza will update NCG DC contract information and mail it out to board February 13th, 2018.

MOTION: Scott moves to accept the GM Reporting Package. Laurie seconds. All are in favor and the motion is passed.

MOTION: Scott moves to accept the revised procedure for filling a vacant seat with the change of wording from "shall" to "shall make a good faith effort to". Lauren seconds. 4 are in favor, Phil is opposed.

ACTION ITEM: Dev/Nom to update self evaluation form

ACTION ITEM: Seana will email out options for voting on February 1st. All will vote on decision by end of day February 2nd.

January Email Decision: BOD voted by email to NOT fill in Peter's Board seat. 5 directors voted.

ACTION ITEM: Seana to solicit BOD's opinion on Revision of Communication protocols by 2/2

ACTION ITEM: BOD to offer commentary on manual by 2/9