

CHICO NATURAL FOODS COOPERATIVE BOARD OF DIRECTORS' MEETING MINUTES

Venue or Virtual Link:

<https://zoom.us/j/94659290864?pwd=https://zoom.us/j/94659290864?pwd=VkF0bTR0ODBOSlkzclUySEFCMTZudz09VkF0bTR0ODBOSlkzclUySEFCMTZudz09>

March 29, 2023, 6-8 PM (5:30 to 9 PM Zoom room open)

[2023 Annual Governance Schedule.xlsx](#)

Present:

	Time	Topic and <i>Intended Outcome</i>	Action 2022 Annual Governance Schedule	Who
30	5:30	Optional “Zoom room” set up time	<ul style="list-style-type: none"> ● Get on early enough to get into Zoom and ask for whatever help you need. Be sure you can access the March Agenda with live links in Liza’s emailed Monthly report or Google Drive. ● Folder sequence: Shared drive → BOD → Board Meetings → Monthly BOD agenda and minutes → 2023 → March 2023 	
10	6:00	Welcome and Check-in <i>Build Community/ Connection</i>	<ul style="list-style-type: none"> ● Welcome ● Check-In: <ul style="list-style-type: none"> ○ Attending: Lisa, Liza, Kathy, Dale, Valerie, Peter, Steve. ○ How are you feeling and functioning right now? ○ Questions or comments before we begin? 	Kathy (president) Dale (facilitator)
10	6:10	Opening Procedures <i>To get on the same page.</i>	<ul style="list-style-type: none"> ● Call the meeting to order. 6:24 PM (tech issues) ● Recruit a timewatcher. ● Approve Consent Agenda: Kathy motions and Valerie seconds to accept. All in favor. Unanimous. <ul style="list-style-type: none"> ○ Previous month’s minutes: Minutes February 2023 ○ This Meeting Agenda. ● Decisions made by email: None to report. ● Review previous month’s action items. All completed on time. ● GM or officers share any written correspondence with the board. ● Welcome comments from attending owners, if any (3 min each). 	Kathy Dale Kathy
30	6:20	GM: Monthly Report - March Reporting Package Accountability & Policy Monitoring	<ul style="list-style-type: none"> ● B7 – Communication to the Board <p>Board discussion, comment, vote & record: Dale motions and Valerie seconds the board approval of GM report as fully compliant. Unanimous approval. Appreciations expressed for the reporting so far and plans put into place to keep improving input and understanding for the Board.</p>	Liza (GM) Group Liza

			<ul style="list-style-type: none"> ● Remodel report 	
5	6:50	Board Work Cycle and Self-Monitoring	<ul style="list-style-type: none"> ● Work Cycle focus: Finalize Annual Meeting Plan (see CEC below) Annual Meeting details: ● MAY 12, Friday, 5ish to 8, [Tentative: 5 to 5:30 Farm Tour. 6-8 (program and food) Content: Joey: MC, presentations +/- 1 Hour: GM, Board, staff (?)] ● Self-Monitoring for Board : recruit candidates and Submit recommendations to board. (see Nomination/Election Committee below) 	Kathy
30	6:55	Committee Reports/Updates	<ul style="list-style-type: none"> ● Owner/Community Engagement (CEC) (Valerie, Maggie, Lisa, Peter, Dale, Kathy and staff: Liza and Joey) <ul style="list-style-type: none"> ○ Recent meeting notes: Minutes February 2023 here ○ Next CEC meeting date: ● Nomination/Election: Kathy, Valerie and Lisa: Report on election materials and timeline. Directors planning to run: Valerie, Lisa, Steve and Kathy. Dale's term is not up. Total 6 open seats. ● Finance: Steve/Dale ● CNFC Executive: Officers: Kathy, Dale and Peter ● Governance: Kathy, Dale 	Group Steve/Dale
5	7:25	Current and New Business	<ul style="list-style-type: none"> ● Request to move the next board meeting from April 26 to the following week on May 3, 6 PM. Board accepted date change. 	Kathy
5	7:30	Board Education	<ul style="list-style-type: none"> ● Next month GM report: B2 Planning and Financial Budgeting. ● For self learning on this topic see Columinate: Online in November: Financial Training for Directors – Columinate 	Dale
15	7:35	Closing Procedures and Check-out	<ul style="list-style-type: none"> ● Review new action items (Scribe reads) ● Review decisions (voting items notated in red). (Scribe reads) ● Next meeting topics / refer to board calendar. ● Round of insights: What did you observe, discover or appreciate. ● Need anything? 	Kathy
	7:50	Adjourn Meeting	Meeting adjourned: 7:49PM	Kathy

	2020	2021	2022	2023
BOD Insurance	\$ 1,769	\$ 1,840	\$ 2,053	1977
Leadership Development	\$ 7,000	\$ 7,275	\$ 7,450	7650
Scribe	\$ 570	\$ 308		
Technology:				
Gsuite	\$ 135		\$ 1,685	1800 Assume \$150/month
Zoom			\$ 110	0 Store will have account
Online Voting	\$ 200	\$ 176		
Meeting Expense	\$ 100			
Other	\$ 338		\$ 243	250 To be safe
BOD Discounts			\$ 2,800	3000
	\$ 10,112	\$ 9,598	\$ 14,341	14677

2023 CNF Board of Directors' Retreat Draft Plan Jan 21, 2023 9AM-3PM

**PART 0 - OUR WHY - (Jamboard?) What's bringing us together (as individuals)?
What do we stand for?**

PART 1 -Our Current Reality

Society

Co-op

Community

PART 2 - Where do we want to go?

Horizon 1 - Defend and Extend the current business - our current focus

Remodel - why are we doing this

Connect the dots

PART 3 -

What can the board do? How can the board help? How is each person a contribution? How can the board have a bigger impact in the larger community? How do we implement our “why” or what we stand for?

**How to add in our role in the larger co-op community? - Connects to our WHY -
SEE ABOVE!**

POST-Retreat Follow up - Board Meeting FEB 1