

**CHICO NATURAL FOODS COOPERATIVE
BOARD OF DIRECTORS MEETING**

**January 25th, 2017, 5:30PM
Waterland Breslauer Building Room 416**

Time	Topic	Board Action/ Outcome	Leader
5:30	<p>Opening Procedures/Board Education President calls meeting to order</p> <p>Teaching point Check in/Kudos/Celebration</p>		
5:40	<p>Preliminaries</p> <ol style="list-style-type: none"> 1. Review Officer Job Descriptions & Duties in G Docs. 2. Elect 2017 Officers 3. Approve the Agenda 4. Approve previous month's Minutes 5. Share written correspondence with board 6. Choose Facilitator and Process Guardian 7. Comments from attendees other than board members 	<p>Approve</p> <p>Update</p>	<p>Facilitator</p> <p>Secretary</p>
Notes:			
5:50	<p>Board Education</p> <ol style="list-style-type: none"> 1. Annual Committee Seating <ol style="list-style-type: none"> a. Finance b. Governance c. Outreach d. Dev./Nom-Elect 2. Annual Committee Task Scheduling <ol style="list-style-type: none"> a. Finance b. Governance c. Outreach d. Dev./Nom-Elect 3. Schedule all misc calendar items into Google Calendar 	Engage and Participate	<p>BOD</p> <p>BOD, Marketing & G.M.</p>
6:05			
6:50			
Notes:			

6:50	Board Decisions <ol style="list-style-type: none"> 1. Accept GM Reporting Package 2. Finance Committee Budget Recommendations 3. Board Hours Log 4. Board Retreat Planning 5. Scheduling Strategic Work Day 		Secretary Facilitator
Notes			
7:00	Self-Monitoring -- Board Monitoring Reports? Board Monitoring Reports --10 min	Discuss/ Decide	President
	Closings <ol style="list-style-type: none"> 1. Review Action Items, Decisions, Tasks, Board Calendar, Assignments, Evaluate Meeting. 2. Next meeting topics: Agenda development and upcoming decisions. 3. Closed Session 4. Adjourn Meeting 	Edit/ Agree Comments Decide	Recorder President All President
7:30	Goodbye, and good job!		

HYPERLINKS:

- 1) [Minutes of prior month](#)