

Chico Natural Foods Cooperative – Board of Directors Meeting  
Chico Natural Foods 818 Main Street, Chico Ca  
**August 27, 2014; 5:30 – 7:30 PM**  
**AGENDA DRAFT**

**OPENING PROCEDURES**

I. President calls the meeting to order

II: Teaching Point: Board Functions according to our Policy. **Items C, C2, C5** in the [policy register](#).

III. Check in.

IV. Approve the August Agenda (BOD members only)

**MOTION:** xxxx moves to approve the agenda. xxxx seconds. All are in favor and the agenda is approved.

V. Approve the June minutes (BOD members only)

**MOTION:** xxxx moves to approve the minutes. xxxx seconded. All board members are in favor and the minutes are approved. The Scribe emails the approved minutes to the MM.

VI. Meeting Facilitated by Julia and Olivia, Choose Process Guardian (PG monitors time spent on each item, and reminds board to stay on agenda if conversations were off course)

xxxx volunteers to be the Process Guardian.

**COMMENTS**

Comments from other attendees (3 uninterrupted minutes per person):

**AGENDA ITEMS<sup>1</sup>**

A. BOD minutes library

B. Development Update 30 min

C. GM Monitoring Reports (GOAL #2) 45 min

1) [Policy Governance report = B7 – Communication to the Board](#)

a. GM Monitoring Summary [2013](#) & [2014](#)

2) [Policy Governance report = Global Ends](#)

a. [Customer Comment Log](#)

3) Policy Governance report = B1 -Financial Conditions

a. [B1 Monitoring Report](#)

b. [Verifications](#)

c. [Quarterly Review](#)

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<sup>1</sup> times noted are maximum allotments. Items that need more discussion will be brought forward to next agenda or assigned to committees/working meetings.

4) GM Monthly Written Report

- a. Labor Reduction memo to staff
- b. May owner report

5) June Financial Package

- D. Board Monitoring Reports (GOAL #2) 20 min
- E. Nomination and Election Committee Report/Review 15 min
- F. Annual Meeting 10 min
- G. Board President seat

GOALS

1. Supporting and assisting the GM through the reworking of the lease/expansion process.  
We will use and input to the Development Timeline to identify our responsibilities on an ongoing basis.  
(save this new text)
2. Refining and clarifying Board responsibilities and process. Being adequately prepared for meetings (participate in policy monitoring, achieve action box items, submit hours timely) as a baseline
3. Participating in Board development opportunities, CBLD and other. Sept 20, Sacramento
4. 20% increase in voter participation at Election. Contested election.
5. Refining Outreach goals and strategies to actively pursue community/Owner linkage and promote the Co-op's mission.

**Open Forum if time allows**

**Call for adjournment**

**MOTION:** xxxx moves to adjourn meeting. xxxx seconds. All are in favor and the meeting is adjourned at xxxx PM.