

**CHICO NATURAL FOODS COOPERATIVE**  
**BOARD OF DIRECTORS MEETING**  
 Wednesday, January 31st 2018, 5:30pm  
 829 Main St. Chico, CA

| Time       | Topic   | Board Action/<br>Outcome        | Leader                |
|------------|---|---------------------------------|-----------------------|
| 5:15-5:30  | Arrive & assist in set up & check in with BOD members.  |                                 |                       |
| 5:30       | <b>Opening Procedures</b><br>Call meeting to order  |                                 | Pres                  |
| 5:30-5:40  | Preparedness Check in<br>Welcome & Kudos/Celebration  | Awareness &<br>Acknowledgment   | Pres                  |
| 5:40-5:45  | <b>Preliminaries</b><br>1. Choose Process Guardian<br>2. Approve previous month's <a href="#">Minutes</a><br>3. Approve the agenda<br>4. Share written correspondence with board<br>5. Comments from attendees other than board members | Approve<br><br>Update as needed | Pres<br><br>President |
| Notes:     |   |                                 |                       |
|            | <b>Board Decisions</b>  |                                 |                       |
| 5:45- 5:55 | 1. Accept <a href="#">GM Reporting Package</a>  | Approve                         | GM                    |
| 5:55- 6:05 | 2. <b>Official NCG DC contract</b>  | Vote                            | GM                    |
| 6:05- 6:10 | 3. "Vacant Seat" 4.10 pg 31 of bylaws/<br><a href="#">Process for filling</a>   | Share                           | Seana                 |
| 6:10- 6:15 | 4. <a href="#">Self Evaluation form (Dev/Nom recommendation)</a>  | Accept                          | Laurie                |
| 6:15-6:20  | 5. <b>2018 Newsletter articles</b>  | Decide                          | John                  |
| 6:20-6:25  | 6. John Carver's 10 principles<br>option page 38 from our current 2017 BOD manual<br><a href="#">option from CDS library</a><br><a href="#">third option</a> submitted by Scott   | Decide                          | Laurie                |

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|---|--|---|--|
| 6:25-6:30   | <b>Standing Agenda Item</b><br>BOD Decisions by Email for Minutes Documentation-<br>5 of 6 directors voted not to fill the Peter Ratner's vacant board seat.   | record  | Prez                                       |
| 6:30-6:35   | <u><b>Board Monitoring Reports (C &amp; C1)</b></u>  | Discussion  | Prez                                       |
| Notes:  |  |   |  |
| 6:35- 7:00<br>7:00-7:15<br>7:15- 7:20<br>7:20- 7:25 | <b>Board Education</b><br><ol style="list-style-type: none"> <li>1. <b>FY 2018 Operating Budget</b></li> <li>2. <b>2018 BOD Manual</b></li> <li>3. <u>2018 BOD Planning &amp; Policy Calendar</u></li> <li>3. Annual Meeting Update</li> </ol> | Presentation<br>Presentation<br>Inform<br>Inform  | Bri<br>Seana<br>Laurie<br>Laurie &<br>Liza |
| -<br>7:25-7:35<br>-<br>7:35-7:45                    | <u><b>Committee Reports</b></u><br><ol style="list-style-type: none"> <li>1. Governance (BOD Policy Manual see above)</li> <li>2. <u>Dev./Nom-Elect</u></li> <li>3. Owner/Community Engagement (did not meet)</li> <li>4. Finance</li> </ol>   | 10 min summary of committee report with recommendation to full BoD for changes or vote. | Pres                                       |

|  |   |                             |                             |
|--|---|-----------------------------|-----------------------------|
| 7:45-7:50<br>7:50-8:00<br>8:00-8:05<br>8:05-8:10<br>8:10 | <b>Closings</b><br>1. Review <a href="#">Action Items '17</a> , <a href="#">Action Items '18</a><br>2. Decisions,<br>3. Evaluate Meeting.<br>4. Next meeting topics/ Board Calendar<br>6. Adjourn Meeting | Edit/ Agree<br><br>Comments | Recorder<br><br>Facilitator |
|  | <b>Goodbye, and good job!</b>   |                             |                             |

**HYPERLINKS:**

- 1) [Minutes of prior month](#)
- 2) GM Monitoring Report Package