

CHICO NATURAL FOODS COOPERATIVE BOARD OF DIRECTORS' MEETING AGENDA

ZOOM Virtual Link:

<https://zoom.us/j/94659290864?pwd=https://zoom.us/j/94659290864?pwd=VkF0bTR0ODBOSlkzclUySEFCMTZudz09VkF0bTR0ODBOSlkzclUySEFCMTZudz09>

September 27, 2023, 6-8 PM (5:30 to 9 PM Zoom room open)
[2023 Annual Governance Schedule.xlsx](#)

	Time	Topic and Intended Outcome	Action	Who
30	5:30	Optional “Zoom room” set up time	<ul style="list-style-type: none"> ● Get on early enough to get into Zoom and ask for whatever help you need. Be sure you can access the current Agenda with live links in Liza’s emailed Monthly report also linked below. ● Folder sequence: Shared drive → BOD → Board Meetings → Monthly BOD agenda and minutes → 2023 → 9-2023 ● Prepare and agree to recording of the meeting. 	Liza, Kathy, Dale Liza record
5	6:00	Welcome and Check-in <i>Build Community/ Connection</i>	<ul style="list-style-type: none"> ● Welcome all: ● Check-In: will be turned over the Hether in longer discussion. <ul style="list-style-type: none"> ○ Note directors attending for inclusion in minutes: ● Call the meeting to order. 	Kathy
5	6:05	Opening Procedures <i>To get on the same page.</i>	<ul style="list-style-type: none"> ● Approve Consent Agenda ● Previous month’s minutes: Minutes August 2023 ● This Meeting Agenda. ● Decisions made by email: None ● Review previous month’s action items. Bottom TAB 2. ● GM or officers share any written correspondence with the board. ● Welcome comments from attending owners, if any (3 min each). 	Kathy

80	6:10	Current and New Business	<p>Whole Board Discussion: Board Responsibilities, norms, working style and relationships (20 minutes)</p> <p>Followed by Financial strategic discussion (60 minutes).</p> <p>Incorporating Board Work for SEPT Policies D2: Accountability of GM and D3: Delegation to the GM.</p>	Hether
20	7:30	<u>GM: Accountability & Policy Monitoring</u> combined with CEC update.	<ul style="list-style-type: none"> ● CEC update on survey review meeting with Joey in relation to Liza’s Monitoring Report B5 below. (meeting was postponed) ● Monitoring Report: B5 – Customer Experience <ul style="list-style-type: none"> ○ Have you read the report, and are you ready to act? ○ Board questions, discussion, comment ○ Evaluate ○ vote & record (in GM monitoring summary table) ● Remodel (brief update in GM Report to the Board) 	Valerie Kathy Liza Board
0	7:50	Board Work Cycle and Self-Monitoring <i>To keep track of our work and improve over time.</i>	<p>Work Cycle focus: (See Annual Governance Schedule (AGS)/ Green section in schedule) Link is at top of this agenda.</p> <ul style="list-style-type: none"> ● Annual Board Retreat Nov. 5 9AM-5PM Valley Oaks Village: 1950 Wild Oak Lane, Chico ● Reminder - Columinate as a resource: https://columinate.coop/who-we-are/ https://columinate.coop/policy-governance-quick-guide/ 	Kathy

0		<p>Committees: explanation and participation.</p> <p>Committee Reports/Updates</p>	<p>Due to the long financial discussion, committee reports/minutes can be found in Google workspace.</p> <ul style="list-style-type: none"> ● Owner/Community Engagement (CEC) (Valerie (chair), Dale, Kathy, Wilma and staff: Liza and Joey) <ul style="list-style-type: none"> ○ Recent meeting minutes: ○ Next CEC meeting date: TBD ● Governance: Dale, Anthony, Kathy ● Finance: Anthony, Rick, Steve, Dale ● Nomination/Election: Wilma (Chair) and CEC committee members. ● CNFC Executive: Pres: Kathy, Vice Pres: Anthony, Treasurer: Rick, and Sect: Dale. 	<p>Kathy</p> <p>Chairs of committees</p>
0		<p>Board Education/ Homework Article</p>	<p>Carry over from AUG homework. Need follow up in an upcoming meeting. (TBD)</p> <p>Customer Service for Board Members - Strengthening the Co-op's Public Face -- https://columinate.coop/customer-service-for-board-members-strengthening-the-co-ops-public-face/</p> <p>From Wilma- How to know the Expectations and get feedback from members and shoppers. From Dale- How can the Board work with the staff to turn shoppers into engaged members of a Cooperative Hub in the community.</p>	
5	7:55	<p>Closing Procedures and Check-out</p>	<ul style="list-style-type: none"> ● Review new action items: Scribe reads. Kathy ask: Do we want to start meetings at 5:50 for check in? ● Review decisions: Scribe reads ● Next meeting topics / refer to board calendar. <ul style="list-style-type: none"> ○ Elect Officers: Secretary, and Treasurer. ● Round of insights: What did you observe, discover or appreciate. ● Need anything? 	<p>Kathy</p>
	8:00	<p>Adjourn Meeting</p>		<p>Kathy</p>

	2020	2021	2022	2023
BOD Insurance	\$ 1,769	\$ 1,840	\$ 2,053	1977
Leadership Development	\$ 7,000	\$ 7,275	\$ 7,450	7650
Scribe	\$ 570	\$ 308		
Technology:				
Gsuite	\$ 135		\$ 1,685	1800 Assume \$150/month
Zoom			\$ 110	0 Store will have account
Online Voting	\$ 200	\$ 176		
Meeting Expense	\$ 100			
Other	\$ 338		\$ 243	250 To be safe
BOD Discounts			\$ 2,800	3000
	\$ 10,112	\$ 9,598	\$ 14,341	14677

