

**CHICO NATURAL FOODS COOPERATIVE  
BOARD OF DIRECTORS MEETING**

**Wednesday, August 25, 2021, 6:00pm**

**Location: Zoom meeting**

**Members present Michael, Kathy, Dale, Laurie, Dara and Liza. Members  
absent Danielle and Sarah**

Zoom Video: <a href="#">Click here to join</a> Meeting ID: 817 799 0524 Passcode: 5D4C1z	Phone: 669 900 9128 Meeting ID: 817 799 0524 Passcode: 646719
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Time	Topic	Leader
5:55PM	<b>Check in online (Zoom)</b>	Board
6:00 pm	<b>Opening Procedures</b> <ul style="list-style-type: none"> <li>● Call the meeting to order at 6:10 pm</li> <li>● Preparedness and personal check-in.</li> </ul>	President Board
6:10PM	<b>Preliminaries</b> <ul style="list-style-type: none"> <li>● Approve previous month's <a href="#">minutes</a>. Kathy moves to approve, Dale seconds, all in favor. Motion passed.</li> <li>● Approve the agenda. Kathy requested we add information regarding the monthly call with Todd to the agenda. Michael moves to approve the agenda, Kathy seconds, all in favor. Motion passed.</li> <li>● <a href="#">Review previous month's action items</a>.</li> <li>● Share written correspondence with the board, if any.               <ul style="list-style-type: none"> <li>○ GM to share any owner correspondence with the board. No correspondence reported.</li> </ul> </li> <li>● Welcome comments from attending owners, if any (3 min each). None present</li> </ul>	Board Board President GM  Owner(s)
6:20PM	<b>Committee Reports</b> <ul style="list-style-type: none"> <li>● Governance Committee (Faith {Co-Chair}, McKinley {Co-Chair}, Rudesill)               <ul style="list-style-type: none"> <li>○ Committee Chair to provide committee updates, if any. Committee did not meet. Kathy advised us to ask Liza and staff to provide input on DEI global ends statement. Dara suggested we invite Liza to the next committee meeting.</li> </ul> </li> <li>● Community Engagement Committee (Niles {Chair}, Schlobohm, Haney)</li> </ul>	Chair  Chair  Chair

	<ul style="list-style-type: none"> <li>○ Committee Chair to provide committee updates, if any.</li> <li>○ Discuss current and future CNFC marketing plan. See committee <a href="#">minutes</a>. (Please review <a href="#">minutes</a> prior to board meeting.)</li> <li>● Finance Committee (Lee {Chair}, Baxter) <ul style="list-style-type: none"> <li>○ Committee Chair to provide committee updates, if any. Finance committee did not meet.</li> </ul> </li> <li>● Nomination/Election Committee (McKinley {Chair}, Niles) <ul style="list-style-type: none"> <li>○ Committee Chair to provide committee updates, if any. Nomination/election committee did not meet.</li> </ul> </li> </ul>	Chair
7:05PM	<p><b>Monitoring, Accountability, &amp; Education</b></p> <ul style="list-style-type: none"> <li>● Board: D - Global Board Management Connection (Page 7 in <a href="#">link</a>) (Reference: <a href="#">Board Calendar</a>). <ul style="list-style-type: none"> <li>○ Board to provide input (<a href="#">using comments in Google Doc</a>) in the document (linked above) at least one day prior to meeting. To discuss further in the meeting as necessary. (Please review prior to board meeting.)</li> </ul> </li> <li>● Board: D1 - Unity of Control (Page 8 in <a href="#">link</a>) (Reference: <a href="#">Board Calendar</a>). <ul style="list-style-type: none"> <li>○ Board to provide input (<a href="#">using comments in Google Doc</a>) in the document (linked above) at least one day prior to meeting. To discuss further in the meeting as necessary. (Please review prior to board meeting.)</li> </ul> </li> <li>● GM: B1 - Quarterly Financial Condition (<b>Vote required &amp; record</b>) Michael moves to approve the GM B1 report with B1.2.2 and B1.5 out of compliance. Dara seconds. Motion passed. (Reference: <a href="#">Board Calendar</a>). <ul style="list-style-type: none"> <li>○ GM to provide an update on policy B1 - Quarterly Financial Condition.</li> </ul> </li> <li>● 2020 Patronage Distribution. Liza provided a background on the patronage distribution. Board will be asked via email on September 8, 2021 to vote on whether funds are approved for distribution.</li> <li>● Kathy had a question about the loyalty points program. Liza described the program and how it differs from patronage distribution.</li> <li>● Remodel Project Proposal - Electrical Panel Main. Liza requested board approval for the project. Kathy moves to accept the electrical project proposal, Michael seconds. All in favor. Motion passed.</li> </ul>	President  President  GM
7:35PM	<p><b>Current, Ongoing, and New Business</b></p> <ul style="list-style-type: none"> <li>● Retreat (10/23/21, 9:30am - 4:30pm). <ul style="list-style-type: none"> <li>○ To discuss venue and other updates, if any. We discussed in person versus virtual and decided to keep it as in person, probably outdoors with the option to pivot to virtual depending on the local COVID-19 situation and comfort level of participating members. We will finalize at the next visit. Liza will also investigate an outdoor venue at Stoble coffee.</li> </ul> </li> <li>● Scribe.</li> </ul>	President  Board  GM President Board

	<ul style="list-style-type: none"> <li>○ To discuss hiring new Scribe or delegating duties to President, Vice President, and Secretary. Discussion tabled until September meeting.</li> <li>● Remodel update, if any.</li> <li>● Location of next meeting. Michael will not be able to attend the next meeting. Group agreed to meet virtually. Laurie will set up a Zoom meeting.</li> <li>● Columinate update, if any. <ul style="list-style-type: none"> <li>○ To discuss any applicable Columinate education or information not previously discussed. Virtual CBDL 101 meeting is an opportunity in September 2021. Liza will send the board an email with description and details.</li> </ul> </li> </ul>	
7:55PM	<p><b>Closings</b></p> <ul style="list-style-type: none"> <li>● <a href="#">Review new action items</a>. There were no action items.</li> <li>● Review decisions</li> <li>● Adjourn meeting. Meeting adjourned at 8:25 pm. Michael moves to adjourn the meeting, Dale seconds. All in favor. Motion passed.</li> </ul>	Secretary Secretary President

***Officers:***

*President: Lee*

*Vice President: Faith*

*Treasurer: Lee*

*Secretary: McKinley*